

Royal Burgh of Haddington and District Community Council

Minutes of meeting 8th May 2017 in Council Chambers

Sederunt

Jan Wilson (Chair), Ruth Moncrieff (Secretary), John Hamilton (Treasurer), Pat Lemmon, Rab Moran, Morgwn Davies, Fiona McEwan, Chris McEwan, Fiona-Frances Adam, Paul Darling, Graham Samuel, Calum Learmonth, Betty Sommerville

In attendance

Cllr Tom Trotter, Cllr Brian Small, Robert Flood (KA), Fergus Dickson (KA), Cameron Ritchie (Courier), Anna Faulkner (minutes' secretary).

2. Apologies: Cllr John McMillan, Rory Macdonald, Haig Hamilton, Lynn Black

3. Guest Speaker – Sandie Baptie, Resilience Manager, Risk/ Planning ELC

Sandie explained that he has a number of jobs one of which is giving weather updates/reports. Also tasked with identifying (within each local authority) any risks and to ensure that plans are in place to deal with them. He and his department work with lots of different agencies, including NHS, Met Office, SEPA etc. They also have links with EDF and Torness.

During the most recent bad weather at the beginning of the year and also dating back to the prolonged snow of 2010/2011 lessons were learned along with the recognition that communities themselves can be very much involved in looking out for the more vulnerable members of the community (Sandie said he did a similar presentation back in 2014). Neighbours can identify those at risk and assist where needed. To that end Community Councils are being encouraged to identify and create a response team of their own. This year he is pleased to say that some CC's have managed to take this on board. Help is available from Sandie and his team – workshops are run to inform and guide them (next one is Oct 27th at the Brunton Hall). He is also hoping to have a dedicated desk set up at Penston House to liaise with CC's.

Rest Centres: 4 centres have been identified – Brunton Hall, Port Seton Community Centre, Dunbar Bleachingfield and Haddington Corn Exchange. The next test exercise will be held on 26th June involving the Corn Exchange and the Bleachingfield (the other 2 have already been tested). Pupils at local schools are helping play out the roles of evacuees.

Safety Advisory Group: there are new events planning procedures in process. ELC are very supported of community events but need to make sure that safety is paramount and to that end a new person will be coming on board to over-see this. This person will be the CC's main point of contact with this department. Details will be rolled out to CC's in due course.

Asset Register: He also encouraged the CC to consider creating an Asset Register – for example identify farmers who could help with road clearances, landscape gardeners who may have equipment to deal with fallen trees etc. Another initiative we may like to consider is 'helping hands' – those who have been appointed display a yellow hand in their window so that people know it is ok to approach them for help in an emergency situation.

Questions:

Salt stock – Jan asked if there is enough stock. We need to make sure the salt bins are always stocked. Sandie confirmed that there is plenty available at the depot in Macmerry

Flooding – Jan said that the CC used to be involved in monitoring the Tyne – are we going back to this? Stuart said that this won't be necessary - they work very closely with SEPA (who have gauges in the water which would trigger an alert if above a certain level). An evacuation plan is also in place for such an emergency. Residents can also sign up to SEPA's early warning alert system.

Jan thanked Sandie for coming to the meeting and said we were looking forward to working with him and his team.

4. Minutes of 10th April

Meeting not quorate so meeting was cancelled

5. Matters arising - none

6. Treasurers Report

Summary of Accounts 2018

Accounts totals for month

- CC BoS Account balance: £14,713.17 as of 26/4/2018 ()
- Events Groups TSB balance: £7,834.45 as of 19/3/2018 < no transactions so no monthly statement received)
- Held in cash-box: £507.22 as of 3/5/2018
(CC cash = £41.02, Events cash = £466.20)
- Local Priorities **uncommitted** 2018 – 2019: £11,300.00 as of 10/4/2018

Highlights

- New Local Priorities budget for 2018 – 2019 has been set at £11,300.

CC BoS Account transaction highlights, since last report

- £50 paid to Anna for monthly secretarial fees.
- £1000 paid in from LP budget for distribution of £500 to Artpoint and £500 to Haddington 700 donations (from last year's LP).
- Yearly web hosting fee of £51.99 paid to Vote Pedro web services.

Events Group TSB Account transaction highlights, since last report

- £240 deposit paid to Jacqueline Jack for Facepainting at 2 events at this year's Festival week.

Local Priorities Account transaction highlights, since last report

- £100 paid to Blooming Haddington for Flower pot retainer rings.

Cash transaction highlights, since last report (CC: from CC cash, EC: from Events Cash)

- <nothing to highlight>

Local Priorities summary (still showing last financial year's as no updated sheet received from Lilian yet)

| | | | | | |
|-------------------------------------------|-------------------|---------------------------------|-------------------|-------------------|----------------|
| (RLXH) 5144 carry over from 2016/17 | £3,056.68 | WW1 Commemoration | £2,000.00 | £2,000.00 | £0.00 |
| Hadd Trusts | £70.00 | New Christmas lights 2017 | £5,773.12 | £5,773.12 | £0.00 |
| 2017/18 budget | £11,270.00 | Myreton Festival Week equipment | £669.50 | £669.50 | £0.00 |
| Total Budget | £14,396.68 | Corn Exchange fridge | £759.99 | £759.99 | £0.00 |
| | | Santa Sleigh Run | £275.76 | £275.76 | £0.00 |
| | | Armistice Event | £327.00 | £49.80 | £277.20 |
| | | WW1 | £890.00 | £705.34 | £184.66 |
| | | Erection of Christmas lights | £250.00 | £250.00 | £0.00 |
| | | Erection of Christmas lights 2 | £250.00 | £250.00 | £0.00 |
| | | Myreton Christmas equipment | £180.00 | £180.00 | £0.00 |
| | | Removal of Christmas lights | £250.00 | £250.00 | £0.00 |
| | | | | | £0.00 |
| | | | | | £0.00 |
| Total Uncommitted | £2,771.31 | Total Committed | £11,625.37 | £11,163.51 | £461.86 |

6.1 Admin: John reported that the LP budget also includes a sum of £1000 for admin

6.2 Events Group: Jan wants the CC to consider giving the Events Group some money – they undertake such a huge amount for the town and any extra would be very helpful. After a short discussion Chris proposed the sum of £4000 – this was seconded by Betty. John suggested that we word it as such that if the money does not get used by the EG then it stays within the CC budget. This was agreed.

Action John

7. Councillors Corner

7.1 Hardgate: John pointed out that we have been told that it takes a certain process to get new lines painted therefore surprised to see that Hardgate has now been granted a couple of extra spaces. These are proving to be problematic as cars can park closer to the junction therefore creating gridlock when buses etc are trying to get round. Tom unaware why this was done but will look into it.

Action Tom

7.2 Victoria Terrace: we had requested that the yellow lines be extended to stop parking too close to the junction. Instead there have been double yellow markings painted onto the pavements therefore preventing even blue badge holders from parking here. Tom will look into this also.

Action Tom

7.3 Haddington 700: Pat asked how this is being funded. It was confirmed that the Common Good Fund was funding – we wondered what percentage was from this fund – Tom will find out. He did point out though that all this information is in the public domain.

7.4 Knox playing fields: Jan said there had been complaints about youths hanging about and playing music late at night. Residents concerned about the proposals to build a shelter in this area also. Tom said that any complaints on noise is a police matter and to contact them at the time or the ASBO team, who will investigate.

7.5 Pothole in Sidegate: Jan thanked ELC – the pothole she reported was fixed within about a week.

7.6 Overgrown bushes/enforcement: Chris asked who was responsible for managing overgrown bushes onto neighbouring property. Tom confirmed that if hanging over public footpath then the council can enforce this and have it cut back.

7.7 Fly tipping: Fiona-Frances said she was aware of a truck that reversed down the track at Gateside, breaking the barrier and tipping rubbish there. Tom said it was important to get the registration number and report immediately to the council so they can be traced.

8. Police Questions – report available

8.1 Notice of moving on: Jan has a note from Lynn to let the CC know that she is moving on from her post as Community Police Officer. Jan said a huge thanks to her for all her hard work and support to the CC – she will be greatly missed. It was agreed we would like to acknowledge this and will arrange for some flowers to be sent to her. Tom agreed on behalf of himself and all the councillors.

8.2 CAPP priorities

1. Attention to be given to playing fields at Knox Academy, Haddington, with regards youth related antisocial behaviour.
2. Complaints regarding speeding motorbikes travelling through Gifford, in particular at weekends.
3. General attention in relation to various complaints of traffic speeding on Pencaitland Road and West Road, Haddington.

Next CAPP meeting Monday 16th July, 630pm in Town House

9. Knox Academy News

9.1 Update: Fergus reported that it has been a fairly quiet month, the senior pupils have enjoyed being involved with the CC and all the events they've helped out with (fireworks, xmas in Hadd etc) – thanks to the CC for letting them be involved. They have also been involved with Blooming Haddington, Poppy Scotland, Veterans coffee morning – all of which had a big impact on those involved. A new senior group will be organised for this year's annual Poppy Scotland event in Stirling later in the year.

9.2 Young Achiever: nominations for this need to be received in the next week. It has been on the FB page and Courier ran an article. Robert will chase and get back to CC.

Action Robert

9.3 Festival Parade: senior pupils will not be involved in this as they will have left school. Fergus thanked the CC for letting him be involved. Jan said we really have appreciated their involvement and wish all the pupils who came to meetings all the very best for the future.

10. Planning Applications

10.1 Jo's Kitchen: an application has been received to change the use of premises to a public house.

10.2 Oaktree Café site: there was some concern about the possibility that this site has now been sold on to other developers and is no longer owned by Sainsburys. We are now not sure how this area will be developed - it was suggested we try to find out.

10.3 Letham development: some concern was raised about the roadway between Oaktree and West Road – it appears to be getting narrower - we are hopeful that a traffic management system is put in place as the road may be too narrow to allow 2 cars to pass. Also, a barrier on the bridge may be needed to keep pedestrians safe. Paul will have a look at the original plans to see if there is anything planned for this area, *Action Paul*

10.4 Letham Mains: 82 houses are proposed – nothing of special note to discuss. Fiona-Frances asked when a GP surgery would be built. It was suggested that a satellite build would be in place up near Roodlands once numbers hit a certain number.

10.5 Athelstaneford: plans to convert a cottage into a café. No objections were raised about this.

11. Correspondence – all distributed previously

12. Haddington Community Development Trust – no update available tonight.

Calum is now back from University so will be able to attend the meetings over the next 4 months. Meetings usually held the week before CC meeting.

13. Events Group meeting

13.1 Programme: almost ready to go to print later this week. Graham said that he did not get one last year. Therefore Pat will arrange for him to get a supply in order for him to deliver round his neighbours. It was confirmed that the Cadets are covering the West of the town

14. Blooming Haddington

14.1 Donation: Rab thanked the CC for the £90 donation and thanks also to Lilian.

14.2 Update: lots going on including work at Lady Kitty's, shrubs at GSB, Oriental Garden, poppies planted at the Monument, watering has also started. Friends of the River Tyne have painted the benches round the river walk. Compost is being delivered this week by ELC. Rab said they have had fantastic help from ELC so thanks to them. Jan took the opportunity to thank Rab and all the members of BH who work so hard to make the town look its best.

14.3 Beautiful Scotland: judging for this will be in August, with Presentations in September so lots of work (as above) ongoing towards this.

15. Area Partnership (AP) – no update available as meeting is next week

16. AOCB

16.1 Asset register: Jan went back to Sandie's point about an Asset Register and thought we should appoint someone from the CC to be involved. It was agreed that she and Chris will arrange a meeting with Sandie to discuss.

Date of next Meeting: Tuesday 12th June 2018 in **Council Chambers, Town House** at 7.00pm.

Outstanding Matters Arising from previous minutes

2017

14/2 Roads issues: pole in pavement, Pencaitland Rd, diversion signs, dumped cones etc

Athelstaneford: speeding signs, signage at cemetery

11/4 Lights out on Nungate Bridge

13/6 Ball Alley – pole sticking up

Tyne Walkway – flooding(behind St Mary's)

10/10 Curfew Bells

Traders licence – concession available

12/12 Station Court – disrepair of the road

2018

Feb Wynd by Leisure Time - ?signage

Road by car park – Nungate Bridge

Mill Wynd – tree stump at corner -? Removal

March Whittingham Drive

Unlit bollard at PO/Gateside development

May Traffic lights at Ideal Garage junction – sequencing
Hardgate – parking spaces
Victoria Terrace – double lines on pavements

Transportation Dept. -Pot Holes and Broken Slabs throughout the Town & Athelstaneford

Pot Holes: Ideal Garage junction, Stevenson, West Road surfaces, Whittingham Drive, Sidegate

Uneven Pavements: High Street, Market Street, Court Street. St. Anne's Place, Mitchells Close (11/1/11)